

**MINUTES OF THE MEETING OF THE  
IHSS PUBLIC AUTHORITY ADVISORY COMMITTEE  
Business Connections  
332 Pine St. Red Bluff, CA 96080  
November 7, 2019**

This IHSS Public Authority Advisory Committee meeting was called to order at 1:00 p.m.

**Committee Members Present:** Laticia Sanchez, Chairperson; Larry Stevens, Vice Chairperson; Denise Dorsey, Committee Member; Danette Paskaly, Committee Member

**Community Members Present:** Wendy Longwell, Clayton Rapoza, Evan LeVang, Calving Snyder, Supervisor Carlson

**Staff Present:** David Madrigal, Program Manager; Sheila Mickelson, Office Assistant

**Committee Members Excused:** None

**Committee Members Unexcused:** None

### **APPROVAL OF MINUTES**

At this time the committee reviewed the minutes from the meeting held on July 30, 2019. Committee Member Danette Paskaly made a motion to approve these minutes. Chairperson Laticia Sanchez seconded the motion and the minutes were approved with all in favor.

### **PUBLIC COMMENT PERIOD**

At this time Chairperson Laticia Sanchez requested that agenda items for this meeting be rearranged to allow guest speakers to present first. The group agreed. There were no further public comments.

### **DISCUSSION**

At this time the effects of the recent Public Safety Power Shutoffs (PSPS) on clients and providers were discussed. Vice Chairperson Larry Stevens brought up some of the difficulties encountered by IHSS recipients during the outages, and shared that he feels there should be some sort of allowance for providers to be able to tend to these needs for recipients during emergency situations. Vice Chairperson Larry Stevens also mentioned that PG&E offers some equipment that can be purchased to help during the outages. Wendy Longwell from the Disability Action Center (DAC) arrived to discuss equipment options and availability in more detail. Wendy Longwell explained that funding from PG&E provided battery packs to be used for plug-in medical equipment during the PSPS outages. The funding can also be used to allow some to stay

in hotels for the duration of the outage and can cover transportation costs for those who need it. Individuals must be a customer of PG&E and have at least one piece of plug-in medical equipment to qualify for this assistance. The group discussed options for getting the word out about this assistance to those who may need it the most. Wendy Longwell handed out flyers with DAC contact information. Wendy Longwell announced an upcoming event where those who have been affected by disasters can share their stories. This event will take place on February 18, 2020, at the Masonic Center in Chico.

Supervisor Carlson gave an overview of some of the history of Tehama County's Public Authority and the Advisory Committee; for a while Public Authority floundered and the Advisory Committee went by the wayside. Supervisor Carlson explained the correct structure Public Authority is supposed to hold, emphasizing its separateness from both the Department of Social Services and Community Action Agency. Supervisor Carlson stated that there needs to be a central location where the by-laws and documents that govern Public Authority can be accessed by the public, and she would like to know how to find them or obtain a copy. Supervisor Carlson also noted that there should be specific dates and times set for meetings, and that quorum must be met before conducting business. Supervisor Carlson described the correct structure of the committee and advised the group to check into whether additional members may need to be recruited. Supervisor Carlson discussed the importance of setting goals as well as communication between Public Authority and the Advisory Committee. Chairperson Laticia Sanchez expressed interest in Shirley Camarillo attending an Advisory Committee meeting, and Supervisor Carlson agreed that it would be beneficial if Shirley Camarillo did present some information. Supervisor Carlson stated that a second Registry Specialist should be hired, as the position has been vacant for two years. Supervisor Carlson also addressed the rules about posting meeting agendas and making meeting minutes available to the public. Vice Chairperson Larry Stevens brought up some of his most recent difficulties with the Registry. Supervisor Carlson suggested that possible changes to the Registry application be added as an agenda item to be discussed at the next meeting. Supervisor Carlson offered some possible methods for Public Authority and the Advisory Committee to come together and set goals. Supervisor Carlson also requested that regular reporting of activity to the Board of Supervisors begin happening.

Chairperson Laticia Sanchez informed that there have been some donations raised for the provider recognition event and invites to VIP guests will be sent out soon. The event takes place on November 22, 2019 at the Red Bluff Community Center.

The group discussed times that would work best for creating a consistent 2020 meeting schedule. The third Thursday of every other month from 9 a.m. to 10:30 a.m. seemed to be the best option at this time.

## **ACTION ITEMS**

At this time the committee reviewed Susan Miller's application. Chairperson Laticia Sanchez made a motion to vote Susan Miller as a member of the advisory committee. Vice Chairperson Larry Stevens seconded this motion. The motion was approved with all in favor.

## **FUTURE AGENDA ITEMS/TASKS TO BE ASSIGNED**

The committee agreed to add By-Laws to the agenda for the next meeting. Chairperson Laticia Sanchez offered to bring a copy of By-Laws from another county in case Tehama County's By-Laws cannot be located.

Vice Chairperson Larry Stevens would like to know how many providers are available in Tehama County. David Madrigal responded that he will report the statistics at the next meeting.

## **ROUND TABLE**

There was no further discussion at this time.

The meeting was adjourned at 3:10 p.m.

Respectfully submitted, Sheila Mickelson, Office Assistant.